



**BROWNSVILLE**

**Port Of Brownsville Recycling  
Cashier**

**WORKINTEXAS Job Posting # 16809864**

**Salary: Discussed at time of Interview**

Receive payment by cash, check, credit cards, vouchers, or automatic debits. Issue receipts, refunds, credits, or change due to customers. Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change. Data entry information into computer system.

**Mi Jardin Adult Day Care  
Licensed Vocational Nurse**

**WORKINTEXAS Job Posting # 16808912**

**Salary: Discussed at time of Interview**

Licensed vocational nurses (LVN), vocational nurses, work in hospitals, nursing homes and other medical and healthcare facilities to provide basic medical care to patients. Administering medications to patients. Assessments of clients and filling out paperwork for client's files. Complete documentation on each individual as required to reflect the care provided.

**Mi Jardin Adult Day Care  
Driver/Attendant**

**WORKINTEXAS Job Posting # 16808919**

**Salary: Discussed at time of Interview**

Driver is responsible for assisting and safely transporting participants to and from the Center and their residence, doctor's appointment and outing. Work directly with attendees of the program, such as preparing them to go on trips to another location, have meals, or engage in other activities for which they need assistance.

**BROWNSVILLE**

**Cross My Heart Home Care LLC**

**Provider - Attendant**

**WORKINTEXAS Job Posting # 16682000**

**Salary: \$12 - \$13 / HR**

Perform housekeeping duties, such as cooking, cleaning, washing clothes or dishes, or running errands. Instruct clients on issues such as household cleanliness, utilities, hygiene, and nutrition. Plan, shop for, or prepare nutritious meals or assist families in planning, shopping for, or preparing nutritious meals. Care for patients by changing bed linens, washing and ironing laundry, cleaning, or assisting with their personal care. Performs other duties as assigned.

**Community Development**

**Construction and Related Workers**

**WORKINTEXAS Job Posting # 16807578**

**Salary: \$15 /HR**

Work and interact with other staff in the building process around framing, electrical, plumbing, A/C and heating systems, drywall, flooring, foundation, interior/ exteriors. Report to the Manager about various needs that may be required to perform major tasks relating to the construction of modules, and to provide details regarding the stock of available building materials on site. Having a working knowledge of MEP systems Removal of garbage, maintaining the grounds clean, neat and free of litter by sweeping, shoveling, raking, cleaning the parking areas, painting, and performing housekeeping activities are some of the other tasks. Onsite finish-out of home completion. Daily tracking of time efficiency for the production of homes. Assist in the ordering of material for the production of homes.

**HARLINGEN**

**Charlie Clark Nissan**

**Biller/Title Clerk**

**WORKINTEXAS Job Posting # 16818615**

**Salary: \$11.00/HR**

Record and track vehicle sales. Review paperwork on vehicle deals. Review paperwork from the finance and insurance department. Ensure all documents are signed and correct. Prepare payments to customers and vendors pertaining to new or used vehicle deals. Reconcile contracts in transit and payoff related schedules. Process all new and used vehicles for registration in the state in which they will be titled. Prepares tax and title documents. Submits all legal transfer work to the Department of Motor Vehicles. Verifies that funds have been collected and the correct lienholder paid off before processing title applications.

## HARLINGEN

### **Hilton Garden Inn**

#### **Public Lobby Attendant/Van Driver**

**WORKINTEXAS Job Posting # 16813152**

**Salary: \$17.41/HR**

The Lobby/Public Space Attendant/Van driver, for Hilton Garden Inn in Harlingen is responsible for assisting room attendants and all assigned areas to include the Engineering Dept. He/she is also responsible for delivering items to guest rooms (luggage, irons, coffee, etc.). Transport hotel guests. Ensure adherence to safety rules. May assist passengers in boarding or exiting and driving.

### **El Rey Primary Health Care Cooks**

#### **Home Health Care Provider**

**WORKINTEXAS Job Posting # 16817777**

**Salary: \$12.00/HR**

Helping patients with personal hygiene, dressing, bathing, and other daily tasks. Performing basic health care services for patients, including checking vital signs or administering prescription medication. Helping with general light housekeeping. Making transportation arrangements. Working with a nurse, personal care aide, CNA, nurse aid, nursing assistant, and other caregivers and in-home care professionals. Observing and reporting on patient's condition.

### **Goodwill Industries**

#### **Dispatcher**

**WORKINTEXAS Job Posting # 16819288**

**Salary: \$12.00/HR**

Answer phone. Maintain daily paperwork including schedules, diversion sheets and cancellations. Resolve transportation conflicts. Operate a forklift. Drive box truck. Adhere to and enforce safety and loss prevention procedures to prevent injury to personnel and damage to property, equipment and inventory. Ensure all operations are performed in accordance with agency policies and procedures. Embrace the core values of the agency in the spirit in which the agency operates at work and in the community. Contribute to the fulfillment of department and agency objectives and goals. Comply with all department and agency policies, procedures and regulations.

### **Harlingen CISD**

#### **Electronic Specialist**

**WORKINTEXAS Job Posting # 16817160**

**Salary: \$17.41/HR**

Technical know-how in Electronics equipment and ability to read schematics. Knowledge and experience in low voltage AC/DC circuitry and electronic systems. Ability to work with telephones, PA systems, cable T.V., energy management systems, scoreboards and other fixed or portable electronic equipment. Good interpersonal relations. Ability to function independently without close supervision. Have an acceptable driving record to standards developed by the Department of Public Safety and the Education Agency (10 point system).

## LA FERIA

### **Servpro**

#### **Restoration Technician**

**WORKINTEXAS Job Posting # 16791944**

**Salary: Based on Experience**

Inventory and load the work vehicle with equipment, products, and supplies. Maintain a clean and organized vehicle and clean equipment appearance. Prepare rooms/areas for work activities. Set up staging area and equipment for each project. Leave job site with a clean and orderly appearance. Ensure clear two-way communication with the crew chief and other technicians. Perform end-of-day/end-of-job cleanup and breakdown to leave job site with a clean and orderly appearance.

### **City of La Feria**

#### **Utility Billing Clerk**

**WORKINTEXAS Job Posting # 16817360**

**Salary: \$13.00/HR**

Answers telephone and gives information to callers or routes call to appropriate official. May compile and type statistical reports. Prepare outgoing mail, using a postage-metering machine. Receives funds from customers and employees, disburses funds, and records monetary transactions. Completes credit-card charge transactions. Posts data and balances accounts. Compiles collection, disbursement, and bank-reconciliation reports. Operates office machines, such as typewriters, computers, metered-mail, and check-writing machines. Talks with customers by phone or in person and receive orders for installation, turn-on, discontinuation, or change in service. Assists customers/residents with complaints concerning billing or service rendered, referring to complaints of service failures to designated departments for investigation. Prepares monthly invoices for building leases and use of facilities.

### **Burger King**

#### **Team Member**

**WORKINTEXAS Job Posting # 16817266**

**Salary: Based on Experience**

Greeting guests with a smile, receiving orders, processing payments, and responding to customer issues. Operates cash register or point of sale devices and uses value-added suggestive-selling techniques to generate sales opportunities. Verifies the accuracy of guests' orders. Prepares and packages food and drink products. Cleans kitchen area, counters, food preparation areas, and utensils. Cleans dining room, restrooms and exterior grounds. Maintains health and safety standards in work areas. Unloaded stocks inventory items. Performs duties at multiple workstations (e.g., front counter, Drive-Thru, prep boards, expediter, etc.). Prompt and regular attendance on assigned shifts. Works to resolve issues that may arise in the restaurant. Learns team effectiveness skills; works with others to achieve team goals. Responds to guests' needs in a professional and polite manner. Communicates positively with customers, peers, and managers.

**LA FERIA**

**JC Wing Company**

**Cook**

**WORKINTEXAS Job Posting # 16815886**

**Salary: \$9.00/HR**

Preparing and assembling ingredients for menu items. Preparing high-quality meals and food items. Storing excess food at the correct temperature. Ensuring that food portions and food presentation meet company standards. Monitoring supplies and re-ordering stock as needed. Ensuring that cooking utensils are clean before each use. Cleaning and sterilizing food preparation areas. Assisting other cooks to ensure that food orders are completed in a timely manner. Efficiently resolving problems with customers' orders. Ensuring that food health and safety regulations are followed.

**Top Cut Lawn Care**

**Irrigation Technician**

**WORKINTEXAS Job Posting # 16757201**

**Salary: Based on Experience**

Properly and efficiently plan and install irrigation systems. Performs system testing or troubleshooting to locate system failures or issues. Perform winterization when necessary. Sprinkler valve repair. Various leak repairs within systems. Backflow knowledge.

**LOS FRESNOS**

**Cross My Heart Home Care LLC**

**Provider – Attendant**

**WORKINTEXAS Job Posting # 16682005**

**Salary: \$12.00-\$13.00/HR**

Perform housekeeping duties, such as cooking, cleaning, washing clothes or dishes, or running errands. Instruct clients on issues such as household cleanliness, utilities, hygiene, and nutrition. Plan, shop for, or prepare nutritious meals or assist families in planning, shopping for, or preparing nutritious meals. Care for patients by changing bed linens, washing and ironing laundry, cleaning, or assisting with their personal care. Performs other duties as assigned.

**Wingstop**

**Cashier**

**WORKINTEXAS Job Posting # 16795949**

**Salary: \$18027.00-\$26993.00/YR**

Must have an outgoing and positive attitude in dealing with guests. Greets all guests. Ensure that each guest has a positive, long-lasting impression of the Wingstop experience. Handle all orders and inquiries in a friendly and professional manner. Ensure that we provide a quality product to all guests with quick and friendly service. Immediately notify the Manager of all guest issues or complaints. Resolve low level guest issues with efficiency and a positive attitude.

**LOS FRESNOS**

**IC Global Logistics LLC**

**OTR CDL-A Truck Driver (Over the Road Commercial Driver's License Class A Truck Driver)**

**WORKINTEXAS Job Posting # 16808533**

**Salary: \$30541.00-\$54018.00/YR**

An "Over-the-Road (OTR) Truck Driver" is responsible for transporting goods across long distances, often across state lines, by driving a commercial truck, ensuring safe and timely delivery of cargo while adhering to all traffic laws and regulations, maintaining accurate logs of driving hours, and performing regular vehicle inspections; this typically involves extended periods away from home, frequently requiring overnight stays in the truck or at roadside accommodations.

**Julia's Restaurant**

**Waiter/Waitress**

**WORKINTEXAS Job Posting # 16819303**

**Salary: Discussed at time of Interview**

Greeting customers and showing them to their table. Preparing tables, ensuring they are clean and fully set. Maintaining knowledge of the complete menu, daily specials, and available items. Presenting customers with the menu, informing them of daily specials, and taking orders. Check the quality of dishes. Delivering food and beverages. Attending tables and ensuring customer satisfaction. Delivering checks and taking payments. Handling customer complaints.

**Los Fresnos Housing Authority**

**Program Coordinator -Inspector**

**WORKINTEXAS Job Posting # 16787461**

**Salary: Depends On Experience**

Will process intake applications from potential residents and inspecting units for compliance. Ensure compliance with government regulations. Collect academic research data. Compile data related to social service programs. Coordinate social service activities with resource providers. Determine program eligibility. Determine social service program status. Explain what financial assistance is available.

**PORT ISABEL**

**Bryant Industrial Services LLC**

**Bookkeeper**

**WORKINTEXAS Job Posting # 16803762**

**Salary: \$15.00-\$20.00/HR**

Perform various accounting functions including accounts payable, assistance with payroll. Manage and maintain accurate records. Assist with payroll. Provide general administrative support to the accounting department, including answering phone calls, responding to emails, and preparing correspondence. Run errands to pick up mail, make deposits and payments.

**PORT ISABEL**

**Cricket-South Texas Wireless & Accessories**

**Sales Representative**

**WORKINTEXAS Job Posting # 16561781**

**Salary: \$10.00/HR**

Retail sales workers help customers find products they want to purchase and process customers' payments. Other office duties as assigned.

**Tropical Health Care PLLC**

**Front Desk Receptionist**

**WORKINTEXAS Job Posting # 16804758**

**Salary: \$14.90-\$15.50/HR**

Greeting patients and visitors warmly, providing a friendly and welcoming atmosphere. Manage appointment scheduling and confirmations. Handle incoming calls, addressing inquiries and directing them to the appropriate personnel.

**By The Bay Electric, LLC**

**Electricians**

**WORKINTEXAS Job Posting # 16709577**

**Salary: \$14.84 - \$21.20/HR**

Hiring electricians with experience that knows how to run jobs, trouble shoot service calls, new construction, residential (little commercial/ no industrial!). Must be able to work Monday- Friday 8am- 5 pm, and overtime when job calls for it.

**T-Mobile USA Inc**

**Mobile Associate - Retail Sales**

**WORKINTEXAS Job Posting # 16688586**

**Salary: \$19706.00-\$34675.00/YR**

Build proficiency related to serving and selling to our customers, while providing world-class customer experience and building loyalty by helping customers pick up right where they left off in their shopping journey, whether online, through Customer Care or in-store. Exploring individual needs and providing hands-on demonstrations of the latest and greatest technology in-store.

**SAN BENITO**

**Lynn Marine - The Sportsman**

**Secretary/Receptionist**

**WORKINTEXAS Job Posting # 16816541**

**Salary: \$10/HR**

You must speak Spanish, type (40wpm), file, know Microsoft Office, answer telephones, greet people, count cash drawers, make daily deposits, drive company vehicles for daily errands.

**SAN BENITO**

**UMOS - United Migrant Opportunity Services**

**Child Development Coordinator**

**WORKINTEXAS Job Posting # 16778622**

**Salary: \$ 22000.00-\$ 25000.00/YR**

Monitor Child Development, Disabilities, Nutrition and Wellness program including Case Reviews, classroom observations, child file reviews, in-house staffing, monthly CLASS reviews, child and classroom transitions, case notes and coordination of services. Provide direct supervision to Classroom Teachers and/or Assistant Teachers to conduct performance appraisals to include coordination and/or direct technical assistance. Will be responsible for recruiting and train volunteers that will assist with child development. Maintain database management system for Head Start Services in child development, Disabilities and Mental Health. Provide training and technical assistance, including guidance, support, and supervision in areas of Child Development, Disabilities, Mental Health, Nutrition, and transition services. Monitor procedures for case reviews, health emergencies, injury/accident prevention.

**Professional Bookkeeping Svc**

**Bookkeeper/Taxpayer**

**WORKINTEXAS Job Posting # 16802280**

**Salary: Based on Experience**

A Tax Preparer, or a Tax Accountant, is responsible for submitting tax forms on behalf of clients to pay the appropriate amount and maximize the client's return. Their duties include interviewing clients about their income and expenses, auditing account details and acting as a liaison between clients and the IRS. Informing clients or employers on the tax preparation process. Collecting relevant financial records, including pay stubs and income statements. Inputting data from financial records into tax return software or databases.

**La Mesa Del Mar**

**Cook**

**WORKINTEXAS Job Posting # 16804651**

**Salary: Based on Experience**

Cook Responsibilities: Preparing and assembling ingredients for menu items. Preparing high-quality meals and food items. Storing excess food at the correct temperature in order to avoid spoilage. Ensuring that food portions and food presentation meet company standards. Monitoring supplies and re-ordering stock. Ensuring that cooking utensils are clean before each use. Cleaning and sterilizing food preparation areas. Assisting other cooks to ensure that food orders are completed in a timely manner. Efficiently resolving problems with customers' orders.



**SAN BENITO**

**Pauloa LLC - Servepro**  
**Restoration Technician**  
**WORKINTEXAS Job Posting # 16791944**  
**Salary: Based on Experience**

Responsibilities: Inventory and load the work vehicle with equipment, products, and supplies needed for each project. Maintain a clean and organized vehicle and clean equipment appearance. Prepare rooms/areas for work activities. Set up staging area and equipment for each project. Leave job site with a clean and orderly appearance. Perform end-of-day/end-of-job cleanup and breakdown to leave job site with a clean and orderly appearance

**SOUTH PADRE ISLAND**

**SPI Seascape Inc**  
**Deck Hand**  
**WORKINTEXAS Job Posting # 16802289**  
**Salary: \$10 - \$14 / HR**

Greet guests. Possess a clean appearance at all times. Ability to greet and welcome guests as they are boarding the boat. Maintain the boat and dock clean and safe, before, during, and after each excursion. Prepare boats for excursions. Communicate with the captain before, during, and after each excursion. Ability to learn to maintain and fix equipment, rods, and reels when required.

**SPI Seascape Inc**  
**Reservationist**  
**WORKINTEXAS Job Posting # 16802287**  
**Salary: \$8 - \$11 / HR**

Follow open and close reservation desk procedures. Possess a positive and outgoing personality when greeting guests. Properly answering the phone. Learn excursions offered and pricing for them. Managing money for reservation desk and the boats. Ability to make reservations for excursions offered. Maintain reservation desk, dock area, restrooms clean and presentable.

**Furcron Property**  
**Bookkeeper**  
**WORKINTEXAS Job Posting # 16782724**  
**Salary: \$13 / HR**

Maintain financial transaction records by establishing accounts, posting transactions, and ensuring legal compliance. Develop a chart of accounts that defines bookkeeping policies and procedures. Maintain subsidiary accounts by verifying, allocating, and posting transactions. Prepare financial statements, such as ledgers, income statements, and balance sheets. Utilize accounting software to manage and automate financial tasks. Assist with creating budgets, financial forecasts, and quarterly reports. Collect, analyze, and summarize data for tax forms according to local and federal mandates. Contribute to team effort by accomplishing related tasks as needed.

**SOUTH PADRE ISLAND**

**Ramada South Padre Island  
Continental Breakfast Assistant**

**WORKINTEXAS Job Posting # 16811417**

**Salary: Discussed at time of Interview**

Prepare a daily breakfast menu of hot and cold breakfast foods. Maintain cleanliness of breakfast area and kitchen during and after breakfast hours. Respond promptly and appropriately to any guest questions or concerns. Maintain a professional and hospitable presence and appearance at all times. Work Schedule Monday - Friday 6am -12pm.

**First National Bank of SPI**

**CSR/Teller**

**WORKINTEXAS Job Posting # 16803810**

**Salary: \$12 / HR**

Accurate and detail oriented Excellent customer service and communication skills. Dependable and well-organized Strong customer orientation and a positive attitude Computer literate especially with Microsoft Word and Excel High school or equivalent One-year related work experience Typing ability of 35 + wpm Ability to cross-sell Bank products and services DESIRED: Previous bank experience Ability to work with limited supervision Bilingual FUNCTION: Operates a teller's window to provide customers with service on a variety of transactions. Assists with less experienced tellers in handling complex pay and receiving transactions.