



HARLINGEN

Agua Cristalina Home Care

Payroll Clerk

WORKINTEXAS Job Posting # 16822052

Salary: \$12.00/HR

Assist with payroll for employees accurately and on time. Prepare and distribute paychecks or direct deposit statements. Reconcile payroll discrepancies and resolve any issues or errors. Maintain accurate records of employee attendance, leave, and overtime. Assist with payroll audits and provide necessary documentation. Generate payroll reports for management.

Bud's Quality Plumbing Inc

Dispatch Clerk

WORKINTEXAS Job Posting # 16821943

Salary: \$9.50/HR

Schedule and dispatch work crews for normal service, or emergency repairs rendered outside the place of business. Duties include using the telephone or computer to create work orders, invoices and reports on work progress.

The AAA Loan Company

Customer Service Representative (CSR)

WORKINTEXAS Job Posting # 16822161

Salary: \$14.00/HR

Opens customer accounts by taking and processing loan applications and recording account information. Maintains customer records by updating account information and taking payments. Recommends potential services to management by collecting customer information and analyzing customer needs. Prepares service reports by collecting and analyzing customer information. Contributes to team effort by accomplishing related results as needed. Follows policy and procedures to ensure company profitability. Initiates customer contact via telephone, text, email, or in person in order to maintain an open dialogue of communication. Field collections and skip tracing when needed. Growth work, which includes advertising and outside interactions. Any requested legal activity that benefits the company.

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Penn Aluminum International

Machine Operator

WORKINTEXAS Job Posting # 16813891

Salary: \$13.00/HR

May perform a variety of production tasks, which may include positioning work, setting up jobs, utilizing tools, adjusting and operating heavy machinery. Observes machine processing for proper functioning and production of parts or products. Repetitive lifting up to 50 lbs. Inspects product to ensure production quality. May use computer terminals to record quality checks and production. May load and unload materials, parts or products; deliver parts to designated work areas; pack products; apply required labels; load machinery and clean work area.

Care Options for Kids

Licensed Vocational Nurse (LVN)

WORKINTEXAS Job Posting # 16822600

Salary: \$23.00/HR

Responsibilities for Licensed Vocational Nurses (LVNs). Medication administration per physician orders. Physicians ordered treatments for: Nutrition via a feeding tube. Tracheostomy care. Suctioning nasal, oral and/or endotracheal. Ventilation care. Seizure assessment and treatment.