



SAN BENITO

Multitech Inc

Receptionist

WORKINTEXAS Job Posting # 16789650

Salary: \$10.00-\$13.00/HR

Greet clients and visitors with a positive, helpful attitude. Assisting clients in finding their way around the office. Announcing clients as necessary. Help maintain workplace security by issuing, checking, and collecting badges as necessary and maintaining visitor logs. Assist with a variety of administrative tasks including copying, faxing, taking notes, and making travel plans. Prepare meeting and training rooms. Answer phones in a professional manner, and routing calls as necessary. Assisting colleagues with administrative tasks. Perform ad-hoc administrative duties. Answer, forward, and screen phone calls. Sort and distribute mail. Hire, manage, and develop the junior administrative team. Provide excellent customer service. Schedule appointments.

VDP Healthcare

Home Health Care Provider

WORKINTEXAS Job Posting # 16773281

Salary: \$12.00/HR

Helping patients with personal hygiene, dressing, bathing, and other daily tasks. Performing basic health care services for patients, including checking vital signs or administering prescription medication. Helping with general light housekeeping. Making transportation arrangements. Working with a nurse, personal care aide, CNA, nurse aide, nursing assistant, and other caregivers and in-home care professionals. Observing and reporting on a patient's condition.

CD & J Mini Ranch

Salesperson

WORKINTEXAS Job Posting # 16689003

Salary: \$12.00/HR

Greet customers. Help customers find items in the store. Check for stock at other branches or order requested stock for customers. Provide customers with information about items. Ring up purchases. Elevate complaints to management. Keep track of inventory.

SAN BENITO

Cameron Appraisal District

Entry Level Appraiser

WORKINTEXAS Job Posting # 16730920

Salary: Based on Experience

All new appraisers will receive "On the Job Training" (OJT) in order to completely fulfil the job description above. It is the district's goal to have every appraiser certified within 5 years.

Burger King

Team Member

WORKINTEXAS Job Posting # 16764891

Salary: Based on Experience

Greets guests with a smile, receives orders, processes payments, and responds appropriately to customer issues. Operates cash register or point of sale devices, as needed, and uses value-added suggestive-selling techniques to generate additional sales opportunities. Verifies the accuracy of guests' orders. Prepares and packages food and drink products. Cleans kitchen area, counters, food preparation areas, and utensils. Cleans dining room, restrooms and exterior grounds. Maintains health and safety standards in work areas. Unloads and stocks inventory items as needed. Performs duties at multiple workstations (e.g., front counter, Drive-Thru, prep boards, expeditor, etc.). Prompt and regular attendance on assigned shifts. Works to resolve issues that may arise in the restaurant. Learns team effectiveness skills; works with others to achieve team goals.