



BROWNSVILLE

Bolt Security CO Security Officer

WORKINTEXAS Job Posting # 16755522

Salary: \$9 - \$11 /HR

Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. May operate x-ray and metal detector equipment.

Burger King Team Member

WORKINTEXAS Job Posting # 16761430

Salary: Discussed at time of Interview

Customer service: Greeting customers, taking orders, and processing payments. Food preparation: Preparing and packaging food and drinks. Cleaning: Keeping the restaurant clean, including the dining room, restroom, and exterior. Safety: Maintaining health and safety standards, and reporting hazards to the manager. Inventory: Unloading and stocking inventory. Other duties: Assisting in the kitchen, operating fryers and microwaves, and transferring supplies.

River Bend Country Club Inc Medical Billing Specialist

WORKINTEXAS Job Posting # 16760970

Salary: \$15 - \$18 / HR

We are looking for someone with experience in Medical Billing, preferably 1 1/2 years of experience. We are an Internal Medical Office. Responsibilities include knowledge in the following: Able to use a computer (Microsoft Office, check emails, etc.), CPT, ICD 10 codes, claim creation, payment posting, appeals for claim denials, calling insurances, paper claims. Experience in eCW a plus but not required, will train. Flexibility a must. English & Spanish preferred.

BROWNSVILLE

Rio Bravo Subdivision Property

Maintenance Worker

WORKINTEXAS Job Posting # 16759728

Salary: \$9 / HR

Duties include cleaning the swimming pool, mowing, edging, other job duties as assigned.

Grifols

Medical Assistant (MA)

WORKINTEXAS Job Posting # 16766327

Salary: Discussed at time of Interview

Patient care: Welcoming patients, taking vital signs, and assisting with examinations.
Administrative support: Scheduling appointments, answering phones, and updating patient records. Clinical duties: Collecting blood samples, drawing blood, and administering injections and medications. Communication: Producing and distributing correspondence, such as letters, faxes, and forms. Financial: Handling receivable and payable accounts, and keeping financial records
Room preparation: Ensuring exam rooms are clean, disinfected, and stocked with supplies
Recordkeeping: Maintaining accurate and up-to-date patient records, including medical histories and vital signs.

HARLINGEN

Amor Eterno Provider Services

Certified Nursing Assistant

WORKINTEXAS Job Posting # 16757440

Salary: Based on Experience

Provide or assist with basic care or support under the direction of onsite licensed nursing staff. Perform duties such as monitoring of health status, feeding, bathing, dressing, grooming, toileting, or ambulation of patients in a health or nursing facility. May include medication administration and other health-related tasks. Includes nursing care attendants, nursing aides, and nursing attendants.

Dealers Electrical Supply Co

Delivery Driver/ Warehouse Assistant

WORKINTEXAS Job Posting # 16776667

Salary: \$8.00-\$10.00/HR

Loading, transporting, and delivering items. Reviewing orders before and after delivery to ensure that orders are complete, the charges are correct, and the customer is satisfied. Assisting with loading and unloading items from vehicles. Accepting payments for delivered items. Providing excellent customer service, answering questions, and handling complaints from clients. Adhering to assigned routes and following time schedules. Abiding by all transportation laws and maintaining a safe driving record. Preparing reports and other documents relating to deliveries. Operating equipment and machines, such as cars, trucks, forklifts, etc.

HARLINGEN

Valley International Cold Storage
Customer Service Shipping and Receiving
WORKINTEXAS Job Posting # 16740798
Salary: Based on Experience

Composing correspondence to personnel and clients. Accurately compiling reports; formatting, proof and editing errors. Sign in all drivers arriving at the plant for delivery or pick up of loads. Contact Quality Control, Immediate Supervisor, and Customer if any issues with the quality and safe handling of the product. Process paperwork. Responsible for inventory control. Receive and process checks and monies.

Mexican Snacks Inc
Production Supervisor
WORKINTEXAS Job Posting # 16769495
Salary: Based on Experience

Follow up on newly hired personnel in the training and evaluation process of production personnel. Communicate the production report to the area personnel daily. Guarantee that the operation is carried out under safe working conditions and methods. Ensure compliance with food safety in the work area to ensure product quality. Ensure order and cleanliness of the work area. Manage production personnel (attendance, absences, permits, disabilities, training/courses). Manage the resources (raw materials, equipment, services) to comply with the production program.

Burger King
Team Member
WORKINTEXAS Job Posting # 16765156
Salary: Based on Experience

Greets guests with a smile, receives orders, processes payments, and responds appropriately to customer issues. Operates cash register or point of sale devices, as needed, and uses value-added suggestive-selling techniques to generate additional sales opportunities. Verifies the accuracy of guests' orders. Prepares and packages food and drink products. Cleans kitchen area, counters, food preparation areas, and utensils. Cleans dining room, restrooms and exterior grounds. Maintains health and safety standards in work areas. Unloads and stocks inventory items as needed. Performs duties at multiple workstations (e.g., front counter, Drive-Thru, prep boards, expediter, etc.). Prompt and regular attendance on assigned shifts. Works to resolve issues that may arise in the restaurant. Learns team effectiveness skills; works with others to achieve team goals. Responds to guests' needs in a professional and polite manner. Communicates in a positive manner with customers, peers, and managers.

LA FERIA

JC Wings

Cook

WORKINTEXAS Job Posting # 16455592

Salary: \$9.00/HR

Prepare awesome meals for our customers. Weigh, measure, mix and prep ingredients according to recipes. Check food and ingredients for freshness. Arrange and garnish dishes. Work well under pressure and within the time limit. Ensure that the kitchen area, equipment and utensils are cleaned. Help lead and inspire kitchen staff. Wow our guests with amazing dishes.

City of La Feria

Utility Clerk

WORKINTEXAS Job Posting # 16740938

Salary: \$13.00-\$14.00/HR

Answers telephone and gives information to callers or routes calls. May compile and type statistical reports. Prepares outgoing mail, using postage-metering machine. Receives funds from customers and employees, disburses funds, and records monetary transactions. Completes credit-card charge transactions. Posts data and balances accounts. Compiles collection, disbursement, and bank-reconciliation reports. Operates office machines. Talks with customers by phone or in person and receives orders for installation, turn-on, discontinuance, or change in service. Assists customers/residents with complaints concerning billing or service rendered, referring complaints of service failures to designated departments for investigation.

Lone Star Materials Inc

Outside Sales

WORKINTEXAS Job Posting # 16728228

Salary: Based on Experience

Responsible for all sales activities. This person will develop and implement the agreed upon Company Marketing Plan. The individual will work toward the achievement of customer satisfaction, revenue generation, and long-term account goals in line with branch vision and values, and his/her own personal business goals.

Top Cut Lawn Care

Irrigation Technician

WORKINTEXAS Job Posting # 16757201

Salary: Discussed at time of Interview

Properly and efficiently plan and install irrigation systems. Performs system testing or troubleshooting to locate system failures or issues. Perform winterization when necessary. Sprinkler valve repair. Various leak repair within systems. Backflow knowledge.

LA FERIA

Soluna Adult Day Care

Cook, Cashier, Food Prep

WORKINTEXAS Job Posting # 16740375

Salary: Based on Experience

Preparing and assembling ingredients for menu items. Preparing high-quality meals and food items according to company recipes. Storing excess food at the correct temperature in order to avoid spoilage. Ensuring that food portions and food presentation meet company standards. Monitoring supplies and re-ordering stock as needed. Ensuring that cooking utensils are clean before each use. Cleaning and sterilizing food preparation areas. Assisting other cooks to ensure that food orders are completed in a timely manner. Efficiently resolving problems with customers' orders. Ensuring that food health and safety regulations are followed.

LOS FRESNOS

Cajun Operating Company (Church's Chicken)

Assistant Restaurant General Manager

WORKINTEXAS Job Posting # 16319218

Salary: Discussed at time of Interview

Assist Restaurant General Manager (RGM) in ensuring all employees are trained. Assists RGM in maintaining appropriate staffing and prepares weekly schedules. Helps staff during high volume periods as needed. Assists in administering all paperwork in a timely manner. Assists in analyzing profit and loss statements and in meeting established sales plan for unit. Maintains and records accurate inventory. Understands, enforces and adheres to all company policies and procedures. Assists in maintaining all company operations standards and compliance. Ensures that federal, state and local laws, regulations, and ordinances are practiced and enforced. Maintains a clean facility at all times. Delivers consistent, high-quality products daily, every shift.

Southwest Key Programs Inc

Program Director

WORKINTEXAS Job Posting # 16658817

Salary: \$32506.00-\$60751.00

Responsible for the operational, managerial, and administrative duties relating to the program and is the first point of contact in case of emergency situation. Must maintain a flexible work schedule. Collect, maintain and submit monthly, quarterly, and annual reports to the appropriate personnel at Southwest Key Programs' national headquarters and the Office of Refugee Resettlement (ORR). Provide overall supervision and management of all program personnel including recruitment, hiring, training, and terminating. Adhere to negotiated annual budget and spending requirements. Review monthly financials to ensure compliance with operations/contract requirements. Assess program financial needs prior to annual budget negotiations. Provide safe, clean, and hazard-free environment. Facilitate the established training guidelines and curriculum for employee training. Monitor and maintain compliance with organization, licensing, and funding source for all program departments.

LOS FRESNOS

Southwest Key Programs Inc

Lead Teacher

WORKINTEXAS Job Posting # 16713523

Salary: \$47168.00-\$60794.00

Responsible for curriculum development which facilitates instruction appropriate for students with a variety of academic competencies, backgrounds, skills, and learning needs. To design and implement daily instruction of all core subject areas to include: ESL, PE and Vocational Courses. The Lead Teacher is to promote a positive climate of learning and excellence where students have the opportunity to enhance their developmental growth.

Back To Action Management & Consulting

Medical Office Receptionist

WORKINTEXAS Job Posting # 16745138

Salary: \$14.00-\$18.00/HR

Receptionists do tasks such as answering phones, receiving visitors, and providing information about their organization to the public.

STG International Inc

Medical Records Technician (MRT)

WORKINTEXAS Job Posting # 16533000

Salary: \$25415.00-\$43042.00

Prepares, updates, and maintains a medical record for each patient ensuring accuracy of information. Maintain appointment system for patients and clinical staff where applicable. Tracks compliance with scheduled patient appointments, making timely reminders notices, or calls to the clinic and IHSC staff prior to each appointment where applicable. Determines coding for relevant medical record forms from appropriate references. Files/scans laboratory, radiology, and other reports in appropriate sections of the electronic medical record within prescribed time period.

PORT ISABEL

Cross My Heart Home Care LLC

Provider – Attendant

WORKINTEXAS Job Posting # 16621486

Salary: \$12.00-\$13.00/HR

Perform housekeeping duties, such as cooking, cleaning, washing clothes or dishes, or running errands. Instruct clients on issues such as household cleanliness, utilities, hygiene, and nutrition. Plan, shop for, or prepare nutritious meals or assist families in planning, shopping for, or preparing nutritious meals. Care for patients by changing bed linens, washing and ironing laundry, cleaning, or assisting with their personal care. Must be able to speak English.

PORT ISABEL

Cajun Operating Company (Church's Chicken)

Assistant Restaurant General Manager

WORKINTEXAS Job Posting # 16319175

Salary: Discussed at time of Interview

Assist Restaurant General Manager (RGM) in ensuring all employees are trained. Assists RGM in maintaining appropriate staffing and prepares weekly schedules. Helps staff during high volume periods as needed. Assists in administering all paperwork in a timely manner. Assists in analyzing profit and loss statements and in meeting established sales plan for unit. Maintains and records accurate inventory. Understands, enforces and adheres to all company policies and procedures. Assists in maintaining all company operations standards and compliance. Ensures that federal, state and local laws, regulations, and ordinances are practiced and enforced. Maintains a clean facility at all times. Delivers consistent, high-quality products daily, every shift.

By The Bay Electric, LLC

Electricians

WORKINTEXAS Job Posting # 16709577

Salary: \$14.84-\$21.20

Must have experience that knows how to run jobs, trouble shoot service calls, new construction, residential (little commercial/ no industrial!). Must be able to work Monday- Friday 8am- 5 pm, and overtime when job calls for.

Proton Providers at Home LLC

Home Health Provider

WORKINTEXAS Job Posting # 16767714

Salary: \$10.00-\$11.00

Personal care: Assisting with bathing, dressing, grooming, feeding, and getting in and out of bed
Housekeeping: Doing laundry, washing dishes, vacuuming, and light cleaning
Meal preparation:
Shopping for groceries and preparing meals to meet a client's dietary needs
Transportation:
Arranging transportation to doctors' offices or other outings.

T-Mobile USA Inc

Mobile Associate - Retail Sales

WORKINTEXAS Job Posting # 16688586

Salary: \$19,706.00-\$34,675.00/YR

Builds proficiency related to serving and selling to our customers. Exploring individual needs and providing hands-on demonstrations of the latest and greatest technology in-store. Side-by-side selling to find personalized solutions that keep our customers connected to the people and lifestyle they love, including anything from unique accessories to cutting-edge devices. Becomes skilled with and consistently uses digital tools in interactions and onboarding to actively demonstrate.

SAN BENITO

Anderson Recovery
Repossession Spotter (Overnight)
WORKINTEXAS Job Posting # 16730865
Salary: Based on Experience

Work with the outside recovery agents to coordinate pick up and transport of vehicles. Evaluate units for legal follow up.

Cemex Inc
Driver Ready Mix
WORKINTEXAS Job Posting # 16735005
Salary: Discussed at time of Interview

Safely drive truck to and from destination. Check loads to ensure product is being hauled in a safe manner. Estimate slump of concrete. Distinguish the color difference between mixes. Verify directions before leaving the plant to ensure delivery to the correct customer and job site. Strive to meet customer expectations. Develop extensive working relationships with customers. Keep equipment in acceptable condition of cleanliness. Complete pre/post-trip inspections on truck equipment and supplies. May perform roadside repairs, such as installing light bulbs.

Codysur Trucks Inc
Maintenance Shop Clerk
WORKINTEXAS Job Posting # 16768667
Salary: Based on Experience

Conducting routine inspections of premises and equipment. Performing preventative maintenance. Handling basic repairs and maintenance. Overseeing contractors when professional repairs are necessary. Diagnosing mechanical issues and correcting them. Repairing machines, equipment, or structures as necessary.

UMOS-United Migrant Opportunity Svs Inc
Child Development Coordinator
WORKINTEXAS Job Posting # 16778622
Salary: Based on Experience

Monitor Child Development, Disabilities, Nutrition and Wellness programs including case reviews, classroom observations, child file reviews, in-house staffing, monthly CLASS reviews, child and classroom transitions, case notes and coordination of services while maintaining confidentiality of child and family and perform classroom teacher duties. Provide direct supervision to Classroom Teachers and/or Assistant Teachers to conduct performance appraisals. Is responsible for recruiting and training volunteers that will assist with child development duties.

SAN BENITO

Sunshine Turtles Daycare

Teacher Aide

WORKINTEXAS Job Posting # 16721176

Salary: Based on Experience

Teacher assistants work with a licensed teacher to give students additional attention and instruction at daycare facilities. 6 months to one year experience in childcare. Must have High School Diploma or GED. Basic understanding of childcare practices. Must be available to work during the hours of operation 6am - 6pm.

SOUTH PADRE ISLAND

Villa Del Sol Condominium Association

Grounds Maintenance / General Repair Worker

WORKINTEXAS Job Posting # 16696200

Salary: \$10 / HR

Perform cleaning activities such as dusting, mopping etc. Perform minor fixes such as repairing broken locks, filling gaps on walls etc. Check control panels and electrical wiring to identify issues. Install appliances and equipment. Do garden/yard upkeep by mowing lawn, collecting trash etc.

Sea Vista Homeowners Association

Housekeeper Attendant

WORKINTEXAS Job Posting # 16719553

Salary: Discussed at time of Interview

Carry linens, towels, toilet items, and cleaning supplies, using wheeled carts. Clean rooms, hallways, lobbies. Empty wastebaskets, empty and clean ashtrays. Replenish supplies, such as drinking glasses, linens, writing supplies, and bathroom items. Clean rugs, carpets, upholstered furniture. Dust and polish furniture and equipment.

Inverness At South Padre

Hotel Front Desk Agent

WORKINTEXAS Job Posting # 16766678

Salary: Discussed at time of Interview

Accommodate hotel, motel, and resort patrons by registering and assigning rooms to guests, issuing room keys or cards, transmitting and receiving messages, keeping records of occupied rooms and guests' accounts, making and confirming reservations, and presenting statements to and collecting payments from departing guests. Must have one year of experience for consideration.

SOUTH PADRE ISLAND

Sea Vista Homeowners Association

Maintenance Technician

WORKINTEXAS Job Posting # 16719560

Salary: Discussed at time of Interview

Light carpentry work and general repairs. Some plumbing and electrical work will also be maintaining the pools. Other duties as assigned.

Denny's Restaurant

Host / Hostess

WORKINTEXAS Job Posting # 16654822

Salary: Discussed at time of Interview

Greet and welcome customers immediately upon arrival, verifying the number in their party and determining any special needs. Collect payment from customers in accordance with established cash handling procedures and handle customer complaints/suggestions appropriately. Seat customers at tables/booths appropriate for their needs and those of the restaurant. Handle incoming phone calls promptly. Maintain a proper supply of menus and ensure they are clean and in good repair. Provide customers with initial beverage orders and refill their beverages when possible. Assist service personnel in cleaning and setting tables as needed. Maintain a clean and organized waiting area and register area. Must be courteous, friendly, and present a professional image at all times. Embody and promote company values.