



**BOARD OF DIRECTORS  
MEETING AGENDA**

**DATE:** September 26, 2024  
Thursday  
**TIME:** 5:00 p.m.

**PLACE:** Workforce Solutions Cameron  
Conference Room  
851 Old Alice Road  
Brownsville, Texas 78520  
(956) 546-3141

Action items are presented in bold.

1. Call to order & quorum confirmation Linda V. Alaniz, Chair
2. Public comments (*Prior Registration Required*) Linda V. Alaniz, Chair
3. Discussion on conflict-of-interest Linda V. Alaniz, Chair
4. Board Member Recognition: Marcos Cardoza, Lauren Davis, and Dr. Carlos Marin  
Linda V. Alaniz, Chair
5. Executive Director's Report Rafael Vela, Executive Director
6. **Discussion, Consideration, and Possible Action Regarding the Board Meeting Minutes of July 25, 2024**  
Linda V. Alaniz, Chair
7. **Discussion, Consideration, and Possible Action on Nominations for FY 2024-2026 Board Officers**  
Linda V. Alaniz, Chair
8. Audit Committee Report Federico V. Garza,  
Committee Chair
- A. **Discussion, Consideration, and Possible Action Regarding the 990 Tax Return**
- B. **Discussion, Consideration, and Possible Action Regarding Budget Amendment #4 of FY2024**
- C. **Discussion, Consideration, and Possible Action Regarding FY 2024/2025 Board Operating Budget**
9. Operations Committee Report Becky Stirzaker,  
Committee Chair
- A. **Discussion, Consideration, and Possible Action Regarding the fifth-year extension of the Child Care contract with Southwest Key for FY 2024/2025**

**B. Discussion, Consideration, and Possible Action Regarding the Revisions on the Following Program Policies:**

- **Policy BCY13-001, Personally Identifiable Information, Revision 3**
- **Policy BCY17-001, Priority of Services, Revision 2**
- **Policy BCY17-007, Limited English Proficiency, Revision 2**

**C. Discussion, Consideration, and Possible Action Regarding Revisions to the Personnel Manual**

10. Adjournment

Board Chair

Notice is hereby given that the Board of Directors Meeting is being held in person and that no remote option is available. If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board shall convene in such executive session or closed session in accordance with the Texas Open Meeting Act, Texas Government Code Section 551.071 to 551.075. Before any such session is convened, the presiding officer shall publicly identify the section or sections of the act authorizing the executive session. All final votes, actions, or decisions shall be taken in an open session. Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (956) 548-6700 or 700 Ruben M. Torres Blvd., 3<sup>rd</sup> Floor, Brownsville, Texas prior to the meeting. Hearing impaired may use Relay Texas 1-800-735-2089.



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Rafael Vela/Executive Director

September 23, 2024

Date