

JOB SEARCH WORKSHEET

Week of _____

Customer Name:	TWIST ID:	Choices	NCP	E & T	WIOA	Other:
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Type of Job:						

I am required to participate a total of _____ hours per week (_____ per day) by: _____.

My next appointment with my career counselor to review my job contacts is scheduled for _____ at _____
 (date) (time)

I understand that there will be no further reminder of this appointment. Failure to attend may result in penalties. If I am unable to come in, I will contact:

Case Managers Name:	Telephone #:
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X _____
 Signature-Client Date

Date	Company Name Address (City, State and Zip Code)	Position Applied for	Person Seen	Telephone Number	Type of Contact	Results	Referred by:
5/1/17	American Pizza Delivery 123 N Blue Lane Canyon, TX 12344 SAMPLE	Cook	Joe Smith	(123)456-7890	<input checked="" type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input checked="" type="checkbox"/> Resume	<input checked="" type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
5/1/17	Hygeia Inc Brownsville, TX 78521 SAMPLE	Delivery Driver	www.workintexas.com Internet at library/home	N/A	<input type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input checked="" type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input checked="" type="checkbox"/> Application <input type="checkbox"/> Resume	<input checked="" type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
					<input type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
					<input type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
					<input type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
					<input type="checkbox"/> In Person <input type="checkbox"/> Fax/E-mail <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other

I have made the listed contacts. I certify that this is an accurate representation of my job search activities. I understand that my contacts will be verified and I will be penalized and incur criminal, civil or administrative penalties for any fraudulent job search activities.

X _____
 Signature-Client Date

					In Person <input type="checkbox"/> Fax/E-mail Phone <input type="checkbox"/> Internet Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
					In Person <input type="checkbox"/> Fax/E-mail Phone <input type="checkbox"/> Internet Other	<input type="checkbox"/> Interview <input type="checkbox"/> Hired <input type="checkbox"/> Application <input type="checkbox"/> Resume	<input type="checkbox"/> TWC <input type="checkbox"/> Newspaper <input type="checkbox"/> Friend <input type="checkbox"/> Other
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